



# **NEW HAMPSHIRE**

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# **STATE EMERGENCY OPERATIONS CENTER**



## **EMERGENCY SUPPORT FUNCTION**

## **ESF 13 – LAW ENFORCEMENT**

**2019**

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## Acronyms

DNCR	NH Department of Natural and Cultural Resources
DOS	NH Department of Safety
EMAC	Emergency Management Assistance Compact
ESF	Emergency Support Function
FEMA	Federal Emergency Management Agency
FMO	NH Division of Fire Safety, Office of the State Fire Marshal
HSEM	NH Division of Homeland Security and Emergency Management
IC	Incident Commander
IEMAC	International Emergency Management Assistance Compact
LOA	Letter of Agreement
MOU	Memorandum of Understanding
NHFG	NH Department of Fish and Game
NHIAC	NH Information and Analysis Center
NHNG	NH National Guard
NHSP	NH Division of State Police
NIMS	National Incident Management System
NRF	National Response Framework
SEOC	State Emergency Operations Center
SEOP	State Emergency Operations Plan
SME	Subject Matter Experts
SOP	Standard Operation Procedure
NIMS	National Incident Management System



## Lead Agency

NH Department of Safety, Division of State Police (NHSP)

## Support Agencies

NH Department of Natural and Cultural Resources (DNCR)

NH Department of Safety, Information and Analysis Center (NHIAC)

NH Department of Fish and Game (NHFG)

NH Department of Safety, Division of Fire Safety, Office of the State Fire Marshal (FMO)

Other Law Enforcement Agencies, such as County Sheriffs, Department of Corrections, Department of Justice, and Liquor Commission, etc.

## Introduction

Effective law enforcement is essential during emergencies or disasters, to ensure protection of lives and property. Emergency Support Function 13 – Law Enforcement (ESF 13) provides a framework for the coordination of state and local law enforcement personnel and equipment to support impacted local law enforcement agencies, in the event of an emergency or disaster. Local law enforcement officials are responsible for enforcement of laws, traffic control, investigation of crimes, and other public safety activities within their jurisdictions.

## Purpose

The purpose of ESF 13 is to provide for coordination and use of law enforcement personnel and equipment in an emergency or disaster for general law enforcement.

## Concept of Operations

This annex will be activated at the direction of HSEM when there is potential for or an actual disaster situation or planned event impacting law enforcement, security assets and/or requiring statewide coordination of law enforcement or security resources in New Hampshire.

## General

1. As the lead agency for law enforcement assistance, NHSP will coordinate all general law enforcement assistance from state agencies.
2. The Sheriff or Chief of Police is responsible for law enforcement activities within his/her local jurisdiction and will retain command and control. When state law enforcement personnel and equipment are committed, a member of the NH State Police (NHSP) will be assigned to coordinate state activities with the local law enforcement officer in charge.
3. State law enforcement resources will be made available to local law enforcement Chiefs/Sheriffs upon request, depending upon availability.
4. Once the SEOC becomes partially or fully activated, state law enforcement agencies, including regional troop commanders, will coordinate their staffing assignments with ESF 13.
5. ESF 13 will receive and act on requests from local governments. Representatives from the law enforcement agencies will jointly decide on deployment of personnel and equipment.



## Organization

1. **Command & Control Structure:** ESF 13 shall function under the direction and control of the Public Safety Branch under the SEOC Operations Chief. **(See *Organizational Chart in SEOP Base Plan*)**
2. **Operational Facilities/Sites:**
  - i. Headquarters – 33 Hazen Drive, Concord
  - ii. Troop A – 315 Calef Highway, Epping
  - iii. Troop B – 16 East point Drive, Bedford
  - iv. Troop C – 15 Ash Brook Court, Keene
  - v. Troop D – 139 Iron Works Road, Concord
  - vi. Troop E – 1864 White Mountain Highway, Tamworth
  - vii. Troop F – 549 Route 302, Twin Mountain
  - viii. Troop G – 23 Hazen Drive, Concord
  - ix. Marine Patrol, 31 Dock Road, Gilford
  - x. State Police Communications – 110 Smokey Bear Boulevard, Concord
3. **Field Operations:** ESF 13 may serve in Field Operations for deployment or standby status. As activation of these activities usually occurs early in an event, its activation sequence should be prepared for in the first hours of an event.
4. **Federal Resources:** When ESF 13 anticipates or has a need for resources not otherwise available, action will be taken to secure such resources through the *National Response Framework* (NRF) or some other federal source. This request should be coordinated through the SEOC Operations Chief and Logistics Chief, as required.
5. **Contracts and Contractors:** Resources that are available through ESF 13 may, be obtained through a contractor. State of NH contracts or private sector contracts should be facilitated through Logistics and ESF 7 – Resource Support.
6. **Private Security/Volunteers:** No use will be made of private security agencies or volunteers unless they are sworn and trained special deputies or auxiliary police. Such personnel will be the responsibility of the public safety agency, which appoints and utilizes them.

## Notification

1. HSEM will notify the lead agency points of contact when there is an immediate or anticipated SEOC activation requiring ESF 13 representation.
2. The lead agency will then notify the support agencies and determine coverage for the ESF 13 desk in the SEOC.
3. ESF 13 agencies will make notifications to their appropriate regions, districts, local offices, etc.
4. The above notification process will be utilized for all phases of activation and activities in which the ESF 13 will be involved.

## Event Reporting

1. WebEOC will be utilized to provide continuous situational awareness.



2. Position logs should be maintained by each ESF agency in sufficient detail to provide information on activities taken during the event.
3. Agencies are also expected to keep their lead agency updated upon all activities and actions.
4. The lead agency will be responsible for making periodic reports to the Operations Section Chief on activities taken by the ESF during the event and assure they are properly documented.
5. Lead and Support agencies must maintain financial records of all activities and costs during the event. The records will be turned into the Lead Agency when requested.

## **ESF Actions**

### **Prevention/Preparedness Actions**

1. Maintain situational awareness through coordination with ESF 13 support agencies for current inventories of law enforcement personnel, supplies and equipment.
2. Establish and maintain liaison with the Federal and border state law enforcement officials.
3. Participate in State exercises or conduct an exercise to validate this Annex and supporting SOPs.
4. Support the Emergency Management Assistance Compact (EMAC) and International Emergency Management Assistance Compact (IEMAC), including training of ESF personnel on EMAC/IEMAC responsibilities and pre-identification of assets, needs, and resources that may be allocated to support other states/provinces.
5. Annually review the Federal Department of Homeland Security Core Capabilities and integrating tasks as appropriate.
6. Integrate NIMS principles in all aspects of planning for ESF 13.
7. Maintain notification systems to support emergency/disaster response.
8. Develop and maintain internal agency law enforcement plans, procedures, resource directories, and emergency contact lists to support ESF 13 activities.
9. Conduct public education and outreach to the general public on law enforcement, public safety, and security issues.
10. Identify agencies, organizations, and individuals capable of providing law enforcement support services and associated resource inventories.
11. Maintain a system to recognize credentials of associated agencies/personnel.

### **Response Actions**

1. Assign and schedule sufficient personnel to cover an activation of the SEOC for an extended period.
2. Verify inventories of available statewide law enforcement and security resources, including personnel as needed, and provide a summary listing to the SEOC Operations Section.
3. Provide updates and briefings for personnel reporting for ESF 13 duty.



4. Notify ESF 13 counterparts in the threatened or impacted areas.
5. Generate information to be included in SEOC briefings, situation reports, and/or action plans.
6. Evaluate and respond to ESF 13 mission/task requests including providing available resources, equipment, and personnel for fulfilling ESF missions. Maintain situational awareness of resources committed to an incident.
7. Use existing law enforcement mutual aid structures to coordinate with other state and local agencies and other ESFs in the commitment or law enforcement/security resources from outside the affected area(s).
8. Consult incident-specific annexes for specialized actions.
9. Support requests and directives resulting from a Governor's State of Emergency Declaration and/or Presidential Disaster Declaration.
10. Assist local law enforcement in patrolling evacuated areas, including safeguarding critical facilities, and control access to the disaster area as requested through ESF 13.
11. Assist local law enforcement in conducting investigations, as requested and coordinated through ESF 13.
12. Assist local law enforcement agencies in law enforcement operations, as coordinated through ESF 13.
13. Mobilize and pre-position resources, when it is apparent that state resources will be required.
14. Provide security for the SEOC, other emergency facilities, and response personnel, as requested.
15. On an ongoing basis, reassess priorities and strategies, according to the most critical law enforcement/security needs.
16. Track committed law enforcement/security resources and provide regular updates to the SEOC Operations Section on the status of all missions assigned to ESF 13.
17. Prepare damage assessment documents to be submitted to HSEM and other appropriate ESFs/agencies.
18. Evaluate the probability and time period of the recovery phase for the event. Continue development of an After-Action Report for ESF 13.
19. **Radiological Emergency Preparedness (REP) actions**
  - a. Refer to the ESF 13 section of the *NH Radiological Emergency Response for Nuclear Facilities Incident Annex, Attachment A – Implementing Procedures for State Agencies*.

### Recovery Actions:

1. Maintain information and status of law enforcement activities to SEOC Operations via WebEOC.
2. Continue to coordinate activities and requests with partner ESFs.
3. Prepare for arrival of and coordinate with federal law enforcement personnel, as appropriate.
4. Generate information to be included in SEOC briefings, situation reports, and/or action plans.
5. Ensure ESF 13 lead and support agencies document event-related costs for any potential reimbursement.
6. Continue those operations necessary to protect people and property.
7. Assist with security of recovery personnel as necessary.
8. Assist in reconstitution of law enforcement agencies as necessary.
9. Assist in facilitating reentry of evacuees.

### Mitigation Actions:

1. Provide input to the State Hazard Mitigation Plan as needed.
2. Support and plan for mitigation measures, including monitoring and updating mitigation actions in the State Hazard Mitigation Plan.
3. Support requests and directives from the Governor and/or FEMA concerning mitigation and/or redevelopment activities.

## Responsibilities

### General

1. Agencies will provide Subject Matter Experts (SMEs) to support ESF 13 in the SEOC.
2. Agencies will maintain inventories/databases, status of availability, and procedures to obtain access to and use of their law enforcement personnel, equipment, and other resources.
3. Participate in the evaluation and mission assignment of ESF 9 resource requests submitted to the SEOC including resources that are available through mutual-aid agreements, compacts, contracts, etc.

### Agency Specific

#### Lead Agency

#### NH Department of Safety, Division of State Police (NHSP)

1. Identify, train, and assign personnel to staff ESF 13 in the SEOC.
2. Notify all ESF 13 supporting agencies upon activation.
3. Develop operating procedures to implement Law Enforcement Emergency Preparedness/Response functions.
4. Provide situational awareness on status of State Police facilities, assets, and operations.



5. Maintain routine law enforcement functions, including protection of life and property, enforcement of laws, conducting criminal investigations, and related tasks throughout the duration of the emergency.
6. Report the following information to the SEOC Planning Section as required:
  - a. Personnel and resource needs
  - b. Damage assessments
  - c. Exposure reports
  - d. Casualty reports
  - e. Evacuation status and traffic control reports
7. As requested, coordinate resources to support closing or restricting access to areas impacted by a disaster.
8. Coordinate resources to assist with traffic control as requested.
9. Coordinate resources to support warning and notification efforts.
10. Coordinate convoys or escorts for emergency materials, commodities, or vehicles.
11. Provide technical assistance to other ESFs and internal and external partners during emergencies/incidents that have law enforcement and/or public safety components.
12. Invoke, as needed, mutual aid agreements with State Police agencies in adjoining states.
13. Provide mutual aid data and points of contact.

## Support Agencies

1. **Department of Natural and Cultural Resources (DNCR)**
  - a. Conduct law enforcement and public safety activities relative to state or agency-owned parks, reservations, and forests, including evacuations and closings.
  - b. Enforce various forest laws including wildland fire prevention, air quality, timber theft and trespass, deceptive forestry business practices, wetlands, basal area, timber tax, timber harvesting, and forest health.
  - c. Assist with establishing, implementing, and maintaining of emergency communications required for public safety and law enforcement.
2. **NH Department of Safety, Information and Analysis Center (NHIAC)**
  - a. Provide accurate and timely intelligence products such as bulletins, intelligence and informational briefings, and strategic assessments.
  - b. Provide direct analytical support for investigations involving precursor criminal activity.
  - c. Promote SEOC awareness of priority intelligence requirements and of indicators of threats to the State of New Hampshire.



3. **Department of Fish and Game (NHFG)**
  - a. Conduct law enforcement and public safety activities relative to the state's fish, wildlife, and marine resources.
  - b. Enforce off-highway recreational vehicle regulations.
  - c. Assist with evacuations from forestlands and waterways in the impacted area.
4. **NH Department of Safety, Division of Fire Safety, Office of the State Fire Marshal (FMO)**
  - a. Provide law enforcement as it relates to fire, building collapse, and carbon monoxide releases (other than from automobiles) that cause death.
  - b. Provide fire/explosion origin & cause investigations, Line of Duty Death (LODD) or serious fire service injury investigations, fire code enforcement, and Fire/Life Safety education.
  - c. Assist in prosecution of arson and fire-related criminal activities.
5. **Other Law Enforcement Agencies, such as County Sheriffs, Department of Corrections, Department of Justice, and Liquor Commission, etc.**
  - a. Other law enforcement agencies not explicitly covered in this annex may have authorities, resources, capabilities, or expertise required to support ESF 13 activities. These agencies may be requested to support ESF 13 activities as needed such as:
    - i. Provide situational awareness on status of facilities, assets, and operations.
    - ii. Provide personnel and resources to affected areas as requested through ESF 13.
    - iii. Assist local law enforcement agencies in law enforcement operations as coordinated through ESF 13.
    - iv. Support convoys or escorts for emergency materials, commodities, or vehicles.

### Coordination with Other Emergency Support Functions:

ESF 13 will coordinate with other ESFs through the SEOC by:

1. Notifying organizations of available resources.
2. Providing availability of subject matter experts for specialized requests.
3. Notifying ESFs and support agencies of any pertinent information that may affect their ability to carry out missions/tasks.

### Mutual Aid

Lead and support agencies will maintain up-to-date agreements and Memoranda of Understanding/Letters of Agreement (MOU/LOA) with various other agencies, regions, states, or countries, as appropriate. Each agency is responsible for keeping these documents updated and with appropriate points of contact. Support agencies should keep the lead agency informed of any such agreements, which may affect resources or capabilities during an emergency incident. The State of New Hampshire also maintains agreements and mutual aid compacts on behalf of various organizations. These may be activated as the situation warrants.

## Attachments

### Plans/Procedures, Etc.

1. New Hampshire RSA 106-D New England State Police Compact

### MOUs/LOAs

1. NESPAC – New England State Police Compact  
[https://www.cga.ct.gov/current/pub/chap\\_535.htm](https://www.cga.ct.gov/current/pub/chap_535.htm)

## Record of Update

Date	Title and Agency of ESF Lead Approving Update